

**PROCEDURE FOR APPLYING STUDENT PASS FOR PU BOARD  
BOTH THROUGH SCHOOLS AND BMTC WEB SITE**

<b>Type</b>	<b>Through Education Institutions</b>	<b>Directly through e- Form of BMTC</b>
<b>PU Board</b>	<ul style="list-style-type: none"> <li>• At the time of admission, student can request for BMTC bus pass to the college Authority.</li> </ul> <p><b><i>Pass Fee:</i></b></p> <ul style="list-style-type: none"> <li>• The student needs to pay the processing amount and pass fee directly to the Postal Department as follows: <ul style="list-style-type: none"> <li>- SC/ST - <b>Rs.200/-</b></li> <li>- General - <b>Rs. 1,100/-</b></li> </ul> </li> </ul> <p><b><i>Delivery</i></b></p> <ul style="list-style-type: none"> <li>• Upon submission of application by the College Authority online through the PU online portal, BMTC will print the smart card and directly send the same to the postal address of the student by way of post</li> <li>• The pass amount including the processing fee will be collected directly by the Postal Department at the time of delivery a</li> </ul>	<p><b><i>Through Mobile using IVR options:</i></b></p> <ul style="list-style-type: none"> <li>• Dial 161 in mobile.</li> <li>• Select Kannada or English language.</li> <li>• Select 6 for BMTC services.</li> <li>• Select 2 for Student passes</li> <li>• Student pass application will be sent to the student's mobile through weblink</li> </ul> <p><b><i>Through direct web link</i></b></p> <ul style="list-style-type: none"> <li>• Alternatively, student can also visit <a href="http://www.mybmtc.com">www.mybmtc.com</a> and access the weblink for applying for student pass.</li> </ul> <p><b><i>Application Process</i></b></p> <ul style="list-style-type: none"> <li>• Student will obtain the student pass application in the web link</li> <li>• Upon fetching of e-form, the student has to enter the Student enrollment number and Date of Birth.</li> <li>• Once the student enrollment and Date of Birth entered by the student matches the PU Board database, the system will automatically fetch other required information from the said database</li> <li>• Once the auto fetching of information happens, the student needs to verify the displayed information and enter parent's mobile number &amp; email id. <i>In the event the data fetched is wrong the student needs to get back to the College Authority for correction of data before proceeding.</i></li> <li>• If the data fetched is correct, then the student needs to proceed to the next page for entering From, Via and To stops.</li> <li>• After entering the bus stops the student will have to upload his photo and the same shall not be more than 1 MB.</li> <li>• After completing all the above steps, the student may submit the application and he will be provided an Application number.</li> </ul> <p><b><i>Pass Fee:</i></b></p> <ul style="list-style-type: none"> <li>• The student needs to pay the processing amount and pass fee directly to the Postal Department as follows: <ul style="list-style-type: none"> <li>- SC/ST - <b>Rs.200/-</b></li> <li>- General - <b>Rs. 1,100/-</b></li> </ul> </li> </ul> <p><b><i>Delivery</i></b></p> <ul style="list-style-type: none"> <li>• For students who apply directly, the smart card will be directly sent to the postal address of the student by post.</li> <li>• The pass amount including the processing fee will be collected directly by the Postal Department at the time of delivery</li> </ul>