

**PROCEDURE FOR APPLYING STUDENT PASS FOR COLLEGE STUDENTS
THROUGH BMTC WEB SITE**

Type	Through Education Institutions	Directly through e- Form of BMTC
College	N/A	<p><u>Through Mobile using IVR options:</u></p> <ul style="list-style-type: none"> • Dial 161 in mobile. • Select Kannada or English language. • Select 6 for BMTC services. • Select 2 for Student passes • Student pass application will be sent to the student's mobile through weblink <p><u>Through direct web link</u></p> <ul style="list-style-type: none"> • Alternatively student can also visit www.mybmtc.com and access the weblink for applying for student pass. <p><u>Application Process</u></p> <ul style="list-style-type: none"> • Student will obtain the student pass application in the web link • Upon fetching of e-form, the student has to enter the Student enrollment number ,Date of Birth.Students name, , Sex, Class, Address, College details, Telephone number, e-mail address, travel details and upload the photo and submit. • Filled application will be sent to the concerned college through online. • colleges are provided with user name and pass word to validate the application. • Nodal officer of the college should review the application form and submit the certified application. <p><u>Pass Fee:</u></p> <ul style="list-style-type: none"> • The student needs to pay a processing fee Pass charges as applicable • Provision has been enabled to make either online payment or pay by cash at the time of delivery to the Postal Department • In the event of opting for online payment processing fee would be Rs. 190 or else the Student will be charged Rs. 200. <p><u>Delivery</u></p> <ul style="list-style-type: none"> • The smart card will be directly sent to the postal address of the student by post. • The pass amount including the processing fee will be collected directly by the Postal Department at the time of delivery in the event the Student has opted for cash payment.